

HELSINGTON PARISH COUNCIL

Minutes of the meeting held on **Wednesday 5 September 2018 at 7.30pm**
in the Helsington & Brigsteer Village Hall

Present: Cllrs S Carman, A Davies, S Savasi, R Caddick and E Templeton.

Also present were Ms J Saunders (Clerk), Cllr K Holmes and 5 members of the public.

41/18 Apologies

Apologies with reasons were received and accepted from Cllrs K Ritchie and M Cheesbrough.

42/18 Declarations of Interest / Dispensation Requests

Cllr S Savasi declared an interest in agenda item 15c as she is a resident with a wayleave over the parish road. It was agreed that Cllr E Templeton would review her Declaration of Interest with the Clerk.

43/18 Minutes

It was resolved for the Chairman to sign the minutes of the meeting held on Wednesday 4 July 2018 as a true record.

44/18 Chairman's Comments

Cllr S Carman stated that, although all current councillors lived in Brigsteer, the Council represented Helsington parish and not just Brigsteer village. He also reminded members of the various protocols surrounding meetings, stressing that formal decisions could be made only at meetings in response to agenda items, that the public participation agenda item is the only opportunity for members of the public to speak and that public input should be addressed to the Chairman. Similarly, District and County Councillors have allocated slots for participation at meetings. Cllr Carman hoped that changing the layout of the meeting room would facilitate discussion between councillors and advised that although meetings had always been relatively informal there was a need to adhere to protocols.

45/18 Public Participation

David Prescott wished to record the Brigsteer Community Orchard Group's thanks for the Council's support in obtaining grant funding for the orchard ladder. He confirmed that a risk assessment for users had been completed with the National Trust. The Council wished to record its thanks to the Community Orchard Group for its work.

Peter Tanfield spoke regarding agenda item 6ii, planning application 7/2017/5483. He noted that the development had been deemed unviable but that the site was allocated until March 2019 when the LDNPA Land Allocation will take effect and the site would be excluded. He referred to ten years of stress and blight on selling houses for local residents. He emphasised the need to prevent the site from being allocated under LDNPA and asked the Council to consider how to ensure this.

46/18 Planning

The following planning applications and updates were noted:

Lake District National Park Authority

(view applications, responses and decisions online at

<http://www.lakedistrict.gov.uk/swiftlg/apas/run/wphappcriteria.display>):

- i. 7/2018/5424 - Chambers Tenement, Brigsteer, Kendal – Proposed rear porch extension.
No objections (response submitted by Clerk following email consultation).
- ii. 7/2017/5483 - Development of 8 new houses including 5 affordable on land to the east of Helsington & Brigsteer Village Hall. An update had been received the previous day from Andrew Smith, LDNPA Planner, advising that he had previously understood that the applicants were working to address issues, amended details would be submitted and there would be a full re-consultation, but none of this had materialised. He had contacted the agent who was chasing his client for an update.

Copies of Helsington Community Land Trust's Annual Report July 2018 and Minutes of AGM 10 July 2018 had been received. It was resolved to write to HCLT to inquire about its

ongoing plans with regard to the site and whether the current planning application will be withdrawn.

47/18 Community Led Plan

The following progress reports on Actions were received and noted:

Theme 1 - Housing. Cllr S Savasi reported as follows: 'The minutes of the recent AGM held by the CLT record that the Brigsteer development has been found unviable in its present form by both South Lakes Housing and Eden Housing Association. This is likely to be a serious set-back for the CLT and as a working group we responded to the report accordingly. In keeping with the strategy followed to date, the working group has reiterated a willingness to consider collaborating with the CLT on any change of direction of the shelved development or indeed any future developments elsewhere within the parish. The working group sees its remit as that of taking forward the responses from the CLP. However, the CLP is an aspirational document without measure of actual need in the Parish. In order to guide councillors to effectively respond to any new planning arising within the Parish (or any amended proposals for the Brigsteer site), some basis of measuring need and context is required. SLDC & collaborators are still progressing their rural needs assessment document and the working group continue to be in touch with the coordinators at SLDC in this regard. The commission is more or less on target to roll out this autumn and we are hoping this will be exactly what is required to establish need. We feel that this is worth waiting for and therefore all that we can achieve for the time being. As such, meetings of the group are deferred.'

It was agreed that lines of communication with HCLT would be kept open.

Theme 2 - Road Safety. Cllr K Ritchie had circulated a written report, noting that an update on actions from Victoria Upton at Cumbria Highways had been requested but not yet received and that Cllr J Bland had agreed to follow through the issues relating to the installation of the SID pole and a query relating to the lack of white lines on the road from Brigsteer to Kendal. It was noted that new chevrons and reflective posts have appeared on Brigsteer Brow.

Theme 3 - Sustainable Environment. Cllr A Davies Cllr had written to Crosthwaite, Levens and Underbarrow Parish Councils to ascertain their views on improving footpath access in the Lyth Valley. A response had been received from Underbarrow and both Levens and Crosthwaite respectively had agreed to include the issue as a future agenda item.

Theme 4 - Vibrant Communities. Nothing to report.

It was agreed that Cllr S Carman would arrange a meeting of the CLP Working Group (comprising all councillors).

48/18 Highways

Clerk reported she had invited Peter Hosking, CCC Highway Network Manager for South Lakes, to a Council meeting. He had advised he did not expect to be in a position to attend the September meeting as colleagues are still progressing work on lengthsman agreements but had noted 7 November meeting date and hoped to attend.

It was resolved to write to Cllr J Bland re the provision of the pole for the SID.

It was noted that a number of potholes on the roads between Brigsteer and Underbarrow and Brigsteer and Kendal had been marked as if for repair. The length of time it had taken to get a response via HIMS (5 months) re potholes on the road to the church and the unhelpful nature of the response were noted.

49/18 Reports

To receive the following reports:

a) Meetings and events attended; no reports.

b) Helsington Community Land Trust Ltd (copies of Annual Report July 2018 and Minutes of AGM 10 July 2018 attached); noted under planning agenda item.

c) Helsington & Brigsteer Village Hall; Cllr S Savasi reported that summer events were successful and well attended. The Trustees received very positive feedback following the 5th bi-annual B-fest event. A mixed programme of events was planned for the autumn/winter season, including the return of the popular Highlights show. Events are listed on the website.

The Trustees have been working over the summer on a compliance policy and practical measures following implementation of the new GDPR legislation. The Trustees have also undertaken scheduled renewals tasks at the hall with the help of volunteers. The Trustees have a general strategy to maintain high standards, expected by the many users of the hall. While the hall was 'out of action' for a week in August, the front decking was examined and it will require remedial work to make it safe. The Trustees are always looking for new recruits/members and are happy to meet anyone who is interested.

d) Local Police Team; no report.

e) District Cllr K Holmes; Levens has purchased 2 solar powered SIDs costing around about £6000, a suitable pole can be purchased and installed independently. He reported that Cllr John Holmes believed that the HCLT planning application was 'dead in the water.' He noted move to paperless planning applications and the short timescale between notification of decisions and appeals.

f) County Cllr J Bland; not in attendance.

50/18 Clerk's Report and Correspondence

The following correspondence and information items were noted:

Lakes Alive September 2018; a commission called Wolves would be passing through the parish. SWLAP survey questions; it was agreed that councillors would circulate any comments within the next 2 weeks to enable the Clerk to submit a response.

SLDC Independent Remuneration Panel re Allowances for Parish Councils 2019/20;

CALC Membership Subscriptions Review 2018 (re 2019/20);

CALC Planning Training events in September; Cllrs E Templeton, R Caddick and S Savasi to attend.

CALC AGM Saturday 10 November 2018 at Newbiggin, Penrith.

CALC Casual Vacancy on CALC Executive Committee - nominations invited.

The availability of grants and donations for 2018/19 and an invitation to submit requests for 2019/20 had been advertised on the notice board and website.

Query from Tim Farron MP re repairs to mushroom Shelter on Scout Scar had been passed on to Underbarrow PC; Helsington's concern about state of shelter reiterated to both Tim Farron and Underbarrow.

Mark Kidd, LDNPA Parish Member for Central & South East Area had offered to attend a Council meeting; Clerk to accept offer and suggest possible dates.

51/18 SLDC Community Governance Review

Notice of a Community Governance Review for South Lakeland parishes was received, and the deadline for initial submissions of 9 November 2018 was noted. The implications of the extension of the Lake District National park boundary to include most of the parish and the implementation of district ward boundary changes were also noted. It was resolved to delegate authority to the CLP Working Group (comprising all councillors) to consider and respond to the Review.

52/18 General Data Protection Regulation 2018

Clerk reported that no further updates or advice had been received, and no further work undertaken.

53/18 Battle's Over - A Nation's Tribute

Information on the event planned for 11 November 2018 had been circulated. Cllr S Carman advised that the Wheatsheaf, the PCC and the Wilsons would all be involved and that more volunteers would be needed. A risk assessment for the event would be undertaken.

54/18 First Responders

Cllr M Cheesbrough was not in attendance but had contacted John Holmes and circulated a written report on the First Responders Scheme, which provides a 'holding action' to attempt to stabilise non-traumatic, non-surgical medical events prior to paramedics arriving, such as cardiac or respiratory problems, stroke, overdose etc. Cllr M Cheesbrough had also talked to VETS scheme

organisers and would need to get back to them re both systems. Cllr A Davies advised that he contacted John Holmes to request information on First Responders for circulation but that nothing had been received. He reiterated his willingness to circulate information and it was resolved to encourage and support the involvement of any residents with First Responders.

55/18 Parish Land

- a) It was noted that the address for service re parish land opposite the Village Hall had been changed as this piece of land had been omitted when recent changes were made in respect of all registered parish land.
- b) It was noted that the application to register parish land at Crooked Gate had been submitted. It had not been rejected immediately as had happened with the previous application, but there had been no response as yet.
- c) The concreting of the Parish Road; (Cllr S Savasi left the room during this item and took no part in the discussion or decision). Correspondence from Parish Road residents had been circulated as previously agreed. Re-examination of the wayleaves/easements had confirmed that it was the grantees' responsibility to maintain the road and that the four households have an obligation to contribute proportionally (ie one quarter) to the maintenance costs. It was therefore resolved to decline to contribute towards the cost of the proposed concreting works or to make up any shortfall in contributions, and to communicate this decision to the residents in writing.
It was further noted that the Council had previously raised the state of the section of the road which is not Parish Council land with Victoria Upton (Cumbria Highways) and would need to pursue this.
- d) It was noted that the application for a right of access by prescription over the lane to parish land at Dobdale Hill Quarry had not yet been submitted.

56/18 Finance

- a) A revised Asset Register was reviewed and approved.
- b) An update re the proposed changes to the Bank Mandate was received: Lloyds Bank had required further information from one of the signatories to be added but it appeared that the information taken into the local branch had not been acted upon.
- c) The following payments were authorised:
 - i. National Trust (subject to receipt of LDNPA grant re orchard ladder) (max) £125.00
 - ii. Viking (ink cartridges, paper and stamps) £71.71

57/18 Future meetings

The date of the next meeting was confirmed as Wednesday 7 November 2018.
The following future agenda items were noted:
Highways - Peter Hosking & lengthsman agreements;
Maintenance of parish land;
Mark Kidd, LDNPA member;
Parish notice board - provision of a new board with possible SLDC grant support of about £300;
Budget meeting.

The meeting closed at 09.30 pm.

Signed: (Chairman)
Date: 7 November 2018