

## HELINGTON PARISH COUNCIL

Councillors are hereby summoned, and members of the public are invited, to attend a meeting of the Parish Council to be held on **Wednesday 7 November 2018 at 7.30pm** in the Helsington & Brigsteer Village Hall for the purposes detailed in the following

### A G E N D A

#### 1. Apologies

To receive apologies with reasons for absence.

#### 2. Declarations of Interest / Dispensation Requests

- To receive declarations of interest by members in respect of items on this agenda. (Members are reminded that it is a criminal offence not to declare a disclosable pecuniary interest either in the register or at the meeting);
- To consider any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

#### 3. Minutes

To approve the minutes of the meeting held on Wednesday 5 September 2018 (copy attached).

#### 4. Public Participation

Members of the public will be given the opportunity to speak, ask questions with regard to this agenda, or raise matters of possible interest for a future agenda.

NB Following the conclusion of this item, members of the public will be permitted to address the Council only at the Chairman's discretion.

#### 5. Highways

- To receive information on Cumbria County Council's Working Together programme re highway maintenance activities using volunteers or a lengthsman:  
<https://cumbria.gov.uk/yourcommunitysupport/workingtogether.asp>.
- To receive an update on the location of a speed indicator device on Brigsteer Brow.
- To consider a proposal to pay for the installation of a pair of 'pedestrians in the road ahead/no footway' warning triangle signs at two locations near the Village Hall at an estimated cost of £800.

#### 6. Planning

To note the following planning applications, responses, decisions and updates:

##### Lake District National Park Authority

(view applications, responses and decisions online at

<http://www.lakedistrict.gov.uk/swiftlg/apas/run/wphappcriteria.display>):

- 7/2018/5424 - Chambers Tenement, Brigsteer - Proposed rear porch extension.  
**Decision - Approved with conditions.**
- 7/2017/5483 - Development of 8 new houses including 5 affordable on land to the east of Helsington & Brigsteer Village Hall. **No decision; to receive an update from applicant.**
- 7/2018/5551 - 1 Low Chambers, Brigsteer - Alteration to rear elevation to combine existing kitchen window and door openings to form single larger opening with French doors and side light window. **No objections (response submitted by Clerk following email consultation).**
- 7/2018/5533 - Crooked Gate, Brigsteer - Proposed detached dwelling. **Objection (response submitted by Clerk following email consultation).**

#### 7. Community Led Plan

To receive a progress report on Actions:

Clerk to the Council  
Ms Jane Saunders, 60 Castle Street, Kendal, Cumbria, LA9 7AS  
Tel 07849103127  
Email [helsingtonpc@outlook.com](mailto:helsingtonpc@outlook.com)  
[www.helsingtonpc.org.uk](http://www.helsingtonpc.org.uk)

Theme 1 - Housing  
Theme 2 - Road Safety  
Theme 3 - Sustainable Environment  
Theme 4 - Vibrant Communities.

## **8. Reports**

To receive the following reports:

- a) Meetings and events attended;
- b) Helsington Community Land Trust Ltd;
- c) Helsington & Brigsteer Village Hall;
- d) Local Police Team;
- e) District Cllr K Holmes;
- f) County Cllr J Bland.

## **9. Clerk's Report and Correspondence**

To receive a report from the Clerk, note correspondence received and consider any action required.

## **10. SLDC Community Governance Review**

To note that an initial response to the Community Governance Review for South Lakeland has been submitted.

## **11. SLDC Development Management Policies Development Plan Document (DM DPD)**

(<https://www.southlakeland.gov.uk/planning-and-building/south-lakeland-local-plan/development-management-policies-development-plan-document-dpd/development-management-policies-dpd-examination>)

To note the DM DPD Main Modifications Consultation and to consider submitting a response.

## **12. Parish Land**

To receive and consider correspondence and updates regarding:

- a) The cancellation of the application to register parish land at Crooked Gate;
- b) The application for a right of access by prescription over the lane to parish land at Dobdale Hill Quarry;
- c) The management and maintenance of parish land.

## **13. Battle's Over - A Nation's Tribute**

To receive an update from Cllr S Carman on the event planned for 11 November 2018.

## **14. Notice board**

To receive a report from Cllr S Carman on the proposed purchase of a new notice board at a cost of £430 + VAT.

## **15. Staffing**

To note that no changes are required to the terms of the Clerk's Contract of Employment.

## **16. Finance**

### **a) Grants 2018/19:**

- i. To confirm payment of a grant of £1,325.00 to Helsington and Brigsteer Village Hall (as allocated in 2018/19 Budget).
- ii. To consider a donation to the Royal British Legion for the Remembrance Sunday Poppy Wreath (£30.00 donated in 2017).
- iii. To note that no further requests for grants/donations have been received.

Clerk to the Council  
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[www.helsingtonpc.org.uk](http://www.helsingtonpc.org.uk)

b) **Grants 2019/20:**

To receive and consider a grant request from the Village Hall for £1325.00 (copy correspondence attached);

c) To note **receipt of Lake District Community Fund grant** of £125.00 re Brigsteer Community Orchard;

d) To confirm arrangements for Hutton Roof Parish Council's continued use of Helsington's printer;

e) To receive a **Financial Report** (copies of Bank Reconciliation 15 October 2018 and Budget Monitoring Report 2018/19 attached);

f) To consider and approve **Budget for 2019/20** (copy draft Budget attached), and to authorise Clerk to send precept request to SLDC;

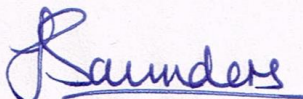
g) To authorise the following **payments** (in addition to grants/expenditure approved above):

- |   |         |
|---|---------|
| i. CALC (Planning training courses for Cllrs Caddick, Templeton & Savasi) | £114.00 |
| ii. Helsington and Brigsteer Village Hall (room hire 2018)                | £117.00 |
| iii. Temple Heelis (fee and disbursements re parish land applications)    | £231.96 |
| iv. Jane Saunders (Clerk's expenses, 1 July - 31 Oct 2018)                | £90.00  |
| v. Jane Saunders (renewal of Office 365 software for Council)             | £59.99  |

h) To receive an update re changes to the Bank Mandate.

**17. Future meetings**

To confirm that the next meeting will take place on Wednesday 6 February 2019, and to receive agenda items for consideration.



**Clerk to the Council**

31 October 2018