

HELSINGTON PARISH COUNCIL

Councillors are hereby summoned, and members of the public are invited, to attend a meeting of the Parish Council to be held on **Wednesday 6 February 2019 at 7.30pm** in the Helsington & Brigsteer Village Hall for the purposes detailed in the following

A G E N D A

1. Apologies

To receive apologies with reasons for absence.

2. Declarations of Interest / Dispensation Requests

- To receive declarations of interest by members in respect of items on this agenda. (Members are reminded that it is a criminal offence not to declare a disclosable pecuniary interest either in the register or at the meeting);
- To consider any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

3. Minutes

To approve the minutes of the meeting held on Wednesday 7 November 2018 (copy attached).

4. Mark Kidd, parish member for Central & South East Area of the Lake District National Park Authority, will describe his role and parish representation on the LDNPA.

5. Public Participation

Members of the public will be given the opportunity to speak, ask questions with regard to this agenda, or raise matters of possible interest for a future agenda.

NB Following the conclusion of this item, members of the public will be permitted to address the Council only at the Chairman's discretion.

6. Planning

a) To note the following planning applications, responses, decisions and updates:

Lake District National Park Authority

(view applications, responses and decisions online at

<http://www.lakedistrict.gov.uk/swiftlg/apas/run/wphappcriteria.display>):

- 7/2017/5483 - Development of 8 new houses including 5 affordable on land to the east of Helsington & Brigsteer Village Hall. **Withdrawn on 11 January 2019.**
- 7/2018/5533 - Crooked Gate, Brigsteer - Proposed detached dwelling. **No decision.**
- 7/2018/5757 - Broom Bank, Brigsteer - Single storey bedroom extension to the front elevation. Internal and external refurbishment to the existing house. **Observations submitted by Clerk following email consultation. No decision.**
- 7/2018/5815 - Willow Tree Barn, Brigsteer - Proposed new building to be used as ancillary to the main dwelling. **Withdrawn on 9 January 2019.**
- 7/2019/5061 - Willow Tree Barn, Brigsteer - Proposed pod style building to be used ancillary to the main dwelling.

South Lakeland District Council

(view applications, responses and decisions online at

<http://applications.southlakeland.gov.uk/planningapplications/welcome.asp>):

- SL/2018/0890 - Low Sizergh Farm, Low Lane, Sizergh - Creation of 5 hard standing caravan pitches, area for tents, 2 camping pods, formation of toilet and shower facilities within an existing building, external wash area and parking. **No objections, provided that adequate foul drainage arrangements are submitted and approved and that there is suitable planting to fill in any gaps in screening the site from public view. (Response**

Clerk to the Council

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submitted by Clerk after email consultation).

Decision - Approved with conditions.

- vii. SL/2018/0821 - Larkrigg, Natland - Driveway and detached double garage. **No comments (response submitted by Clerk following email consultation). No decision.**
- viii. SL/2018/0925 - Land adjacent to Rivers Mint and Kent extending from adjacent to Lakeland Distribution Centre to Helsington Mills - Kendal Flood Risk Management Scheme Phase 1. **No comments (response submitted by Clerk following email consultation). No decision.**

b) To receive and consider a letter from 13 residents regarding SLDC's Local Plan allocation of land opposite the Wheatsheaf (copy attached) and to consider any action to be taken regarding this issue.

7. Highways

- i. To receive an update on Cumbria County Council's Working Together programme re highway maintenance activities using volunteers or a lengthsman.
- ii. To receive an update on the installation of a pole for a speed indicator device on Brigsteer Brow.
- iii. To receive an update on the purchase and installation of 'pedestrians in the road ahead/no footway' warning triangle signs on Brigsteer Brow, Underbarrow Road and Parkend Lane.
- iv. To receive a report and update on the road surface at Crooked Gate.
- v. To receive a report and update on the collapsed culvert under the highway outside the Village Hall.

8. Parish maintenance and tidiness

To consider general maintenance and tidiness in Brigsteer and any action to be taken to address issues.

9. Community Led Plan

To receive a progress report on Actions:

Theme 1 - Housing

Theme 2 - Road Safety

Theme 3 - Sustainable Environment

Theme 4 - Vibrant Communities.

10. Reports

To receive the following reports:

- a) Chairman and Parish Councillors (meetings, events etc) - to include reports from Chairman on Battle's Over commemoration and the purchase and installation of a new notice board;
- b) Helsington Community Land Trust Ltd;
- c) Helsington & Brigsteer Village Hall;
- d) Local Police Team;
- e) District Cllr K Holmes;
- f) County Cllr J Bland.

11. Clerk's Report and Correspondence

To receive a report from the Clerk, note correspondence received and consider any action required including the following matters:

- i. South Westmorland Village Maintenance Association (accounts 30/10/17 and 30/10/18; schedule of charges for 2018/19).
- ii. Community Wheels.

12. Parish Land

To receive and consider information and updates regarding:

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- a) Lane to parish land at Dobdale Hill Quarry;
- b) Parish land income - to review rents payable in 2019;
- b) An inspection schedule re the management and maintenance of parish land.

13. SLDC Parish Remuneration Panel (PRP) Report 2019/20

To receive and adopt the report and recommendations of the PRP

(<https://www.southlakeland.gov.uk/media/6212/report-to-parish-and-town-councils-from-parish-remuneration-panel-2019-to-2020.pdf>), and to consider whether the Council wishes to pay a Basic Parish Allowance, Chairman's Allowance and/or Travel and Subsistence Expenses.

14. Finance

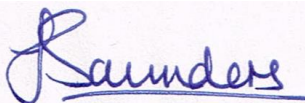
- a) To receive and consider a **grant request** from the Brigsteer Band towards the cost of music (£200 suggested, copy request attached).
- b) To consider and approve the **Financial Risk Assessment and Management for 2018/19** (draft copy attached).
- c) To consider and approve the **Review of the Effectiveness of the Internal Audit** (draft copy attached) including a recommendation to re-appoint the internal auditor.
- d) To note the final **Budget for 2019/20** (copy attached), and to note that the precept request of £7,568.62 has been sent to SLDC.
- e) To note the new national pay scales for Clerks with effect from 1 April 2019, and to approve the amendment of the monthly standing order re **Clerk's salary** to £340.34 from April 2019.
- f) To authorise the following **payments** (in addition to any grants/expenditure approved above):
 - i. Jane Saunders (Clerk's expenses 1 Nov 2018 - 31 Jan 2019) £77.95
 - ii. Cumbria Highways (purchase and installation of 3 road signs) estimated £950.00
 - iii. Ibex Internet Ltd (website hosting and domain name management) £108.00
 - iv. Viking (ink cartridges and stamps) £63.34

15. Future meetings

To confirm the dates of future meetings, and to receive agenda items for consideration:

Wednesday 3 April 2019 (Ordinary meeting and Annual Parish Meeting)

Wednesday 1 May 2019 (Annual Meeting)



Clerk to the Council
30 January 2019