

HELINGTON PARISH COUNCIL

Councillors are hereby summoned, and members of the public are invited, to attend a meeting of the Parish Council to be held on **Wednesday 5 February 2020 at 7.30pm** in the Helsington & Brigsteer Village Hall for the purposes detailed in the following

A G E N D A

1. Apologies

To receive apologies with reasons for absence.

2. Declarations of Interest / Dispensation Requests

- To receive declarations of interest by members in respect of items on this agenda. (Members are reminded that it is a criminal offence not to declare a disclosable pecuniary interest either in the register or at the meeting);
- To consider any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

3. Minutes

To approve the minutes of the Meeting held on Wednesday 6 November 2019 (copy attached).

4. Public Participation

Members of the public will be given the opportunity to speak, ask questions with regard to this agenda, or raise matters of possible interest for a future agenda.

NB Following the conclusion of this item, members of the public will be permitted to address the Council only at the Chairman's discretion.

5. Planning

a) Lake District National Park Authority

(view applications, responses and decisions online at

<http://www.lakedistrict.gov.uk/swiftlg/apas/run/wphappcriteria.display>):

- 7/2019/5778 - Cragg House Annexe, Low Lane, Brigsteer - Demolition of annex and replacement with a single dwelling.
**Whilst Helsington Parish Council supports the use of the plot as infill, it wishes to highlight concerns about vehicular access to the site and requests that careful consideration is given to this aspect of the proposed development. Helsington Parish Council also supports the provision of a new house for occupation to replace a vacant building; further to this aim, it suggests that consideration is given to the attachment of a local occupancy condition to the proposed development in order to ensure permanent occupation rather than second/holiday home use (response submitted by Clerk following email consultation).
Decision - Outline Permission Granted with conditions 29 January 2020.**
- 7/2019/5791 - Over Mill Beck, Brigsteer - Demolition of garage, new two-storey extension on Western gable. **No objections (response submitted by Clerk following email consultation). No decision.**
- 7/2019/5801 and 7/2019/5849 - National Trust Sizergh Castle, Sizergh - Installation of Biomass District Heating system, including Solar PV system to Visitor Centre roof (full planning and listed building consent applications respectively). **For consultation.**
- 7/2020/5025 - Sizergh Castle, Sizergh - Erection of a polytunnel. Application for prior notification of agricultural or forestry development. **For information only and not a consultation.**
- 7/2017/5061 - Field adjacent to Helsington Pool Bridge, Brigsteer - Construction of field shelter. Approved with conditions 30 March 2017. E/2019/0345 - Alleged works not in accordance with the approved plans.

b) South Lakeland District Council

(view applications, responses and decisions online at

<http://applications.southlakeland.gov.uk/planningapplications/welcome.asp>):

SL/2019/0694 - Prizet Filling Station Northbound, Helsington - Extension of Prizet Service Station to include drive-thru Costa restaurant, offices, car parking with electric charging points and associated site

Clerk to the Council

Ms Jane Saunders, 60 Castle Street, Kendal, Cumbria, LA9 7AS

Tel 07849103127

Email helsingtonpc@outlook.com

www.helsingtonpc.org.uk

works. **No decision.**

6. Highways

To receive reports/updates on highways issues including

- i. Use of the speed indicator device on Brigsteer Brow;
- ii. Parking issues in the vicinity of the Wheatsheaf, Brigsteer;
- iii. Accounts and call out charges re winter gritting from South Westmorland Village Maintenance Association (copies attached).

7. Community Led Plan

To receive a progress report on Actions:

Theme 1 - Housing. To include a report on SLDC's Rural Housing Needs survey tool.

Theme 2 - Road Safety.

Theme 3 - Sustainable Environment.

Theme 4 - Vibrant Communities.

8. Reports

To receive the following reports:

- a) Chairman and Parish Councillors (meetings, events etc);
- b) Helsington Community Land Trust Ltd;
- c) Helsington & Brigsteer Village Hall;
- d) Local Police Team;

To note feedback given by Clerk to police inquiry re frequency of local police team reports.

- e) District Cllr K Holmes;
- f) County Cllr J Bland.

9. Clerk's Report and Correspondence

To receive a report from the Clerk, note correspondence received and consider any action required, including the following matters:

Website updates and Website Content Accessibility (to receive and consider an estimate from Ibex Creative of £120 to make the website compliant with new accessibility standards applicable from September 2020 under the Accessibility Regulations 2018);

Parish elections, 7 May 2020;

Clerk's annual leave entitlement.

10. Parish Land

- a) To receive an update on the planting of trees at Dobdale Hill Quarry under SLDC's Tree Planting Scheme;
- b) To receive a report from the Clerk on obtaining quotes and advice re a professional inspection of trees on parish land;
- c) To receive an update on the maintenance of the Parish Council's section of the Parish Road.

11. VE Day 75

To receive an update on plans for the VE Day 75 anniversary event taking place in May 2020.

12. SLDC Review/Update of Local Plan

To receive notification of SLDC's review and update of its Local Plan and information about the process and timescale.

13. Finance

- a) To consider and approve updated Financial Regulations (draft copy attached);
- b) To review and approve the Asset Register (draft copy attached);
- c) To consider and approve the Financial Risk Assessment and Management for 2019/20 (draft copy attached);
- d) To consider and approve the Review of Effectiveness of Internal Audit Report (draft copy attached),

Clerk to the Council
Ms Jane Saunders, 60 Castle Street, Kendal, Cumbria, LA9 7AS
Tel 07849103127
Email helsingtonpc@outlook.com
www.helsingtonpc.org.uk

including a recommendation to re-appoint the internal auditor;

e) To note the final Budget for 2020/21 (copy final Budget attached), and to note that the precept of £8,468.56 has been submitted to SLDC;

f) To authorise the following payments:

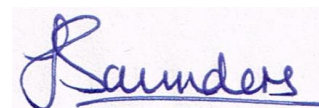
- | | |
|---|--------|
| i. Jane Saunders (Clerk's expenses, 1 Nov 2019 - 31 Jan 2020) | £58.50 |
| ii. CALC (Councillor training for A Davies & S Savasi - Managing Trees) | £90.00 |
| iii. Ibex Creative (website hosting and domain name management) | £tbc |

14. Future meetings

To confirm the dates of future meetings, and to receive agenda items for consideration:

Wednesday 1 April 2020 (Ordinary Meeting and Annual Parish Meeting)

Wednesday 20 May 2020 (Annual Meeting following parish elections on 7 May 2020).



Clerk to the Council

Thursday 30 January 2020