

HELINGTON PARISH COUNCIL

Councillors are hereby summoned, and members of the public are invited to attend a meeting of the Parish Council to be held on **Wednesday 07 February 2024 at 7.30 p.m.** in the **Helsington and Brigsteer Village Hall** for the purposes detailed as follows:

AGENDA

1. **Apologies:** To receive and note apologies from Councillors or others unable to attend.
2. **Declarations of Interest / Requests for Dispensation:**
 - a. To receive Declarations of Interest by Members in respect of items on the Agenda. (Members are reminded that it is a criminal offence not to declare a disposable pecuniary interest either in the Register or at the meeting).
 - b. To consider any requests received since the previous meeting for dispensations to speak and / or vote on any matter where a Member has a disclosable pecuniary interest.
3. **Minutes:** To Approve the Minutes of the meeting held on Wednesday 01 November 2023.
4. **Public Participation:** Members of the public will be given the opportunity to speak or ask questions with regard to this Agenda or to raise matters of possible interest for a future Agenda.
5. **Planning:** To note the following applications, responses, decisions and updates:
 - a. **Lake District National Park Authority:** (View applications, responses and decisions online at: <http://www.lakedistrict.gov.uk/swiftlg/apas/run/wphappcriteria.display>)
 - i. **7/2023/5324: Park End Farm, Brigsteer, LA8 8AS:** Internal alterations. **No Objection** submitted 20/10/23. ACON (delegated decision) 17/11/2023
 - ii. **7/2023/5585: Sizergh Castle LA8 8AE:** Upgrade fire alarm system. **No Objection** submitted. ACON (delegated decision) 09/11/2023
 - iii. **7/2023/5750: Nether Wells, Helsington, LA8 8AF.** New polytunnel – JJ & MM Park & Son. For information only - no provision for consultation
 - iv. **7/2023/5606: Plum Tree Cottage, Brigsteer LA8 8AN.** Modification of garage and outbuildings; kitchen extension and addition of shower room. Deadline for comment 06/02/2024 extended to 09/02/2024.
 - v. **7/2023/5575: Crow Wood, Brigsteer LA8 8AW.** Removal of 1st floor front extension and erection of rear dormer & rear dormer. Porch extension and elevation re-modelling. Deadline for comment 08/02/2024.
 - b. **Westmorland and Furness Council (W&FC):** View applications, responses and decisions online at: <http://www.westmorlandandfurness.gov.uk/planning-and-building-control/search-planning-applications>)
 - i. **SL/2023/0023: Land South of Prizer Filling Station (Southbound):** New business building & associated development. **No Objection** previously submitted but application refused. Appeal lodged with the Planning Inspectorate.
 - ii. **2023/1061/FPA: Brigsteer Road, Kendal.** 108 dwelling houses as Phase 4 of Story Homes development. Adjacent to but outside Helsington Parish boundary.
6. **Parish Land** – to receive any updates including:
 - a. Trees on Parish Land – visual inspections / H&S survey
 - b. To note the report of, and subsequent removal, of a tree hung-up by BT wires on Brigsteer Road 24-28/11/2023
 - c. Progress with enrolment to Parish On-Line
7. **Highways**
 - a. Defects Schedule and note of recent works
 - b. Crooked Gate – To note re-surfacing work and Japanese knotweed
 - c. Low Lane – To note any developments

8. W&FC 20-m.p.h. initiative

To consider an application for a 20-m.p.h. zone in Brigsteer.

9. Reports

- a. Chairman & Parish Councillors
 - i) Any general reports
 - ii) To note the ability of the Parish Council to co-opt a member to the vacant position as confirmed by W&FC on 16/11/2023.
- b. Helsington & Brigsteer Village Hall
- c. Cllr. J Battye (W&FC)
- d. Local Police Team
 - i. To note correspondence re speeding vehicles and anti-social behaviour at St Johns car park.

10. Finance - Financial Report to be circulated prior to the meeting.

- a. Receipts: To note payments received since the last meeting
- b. Payments:
 - i. To note and ratify payments made since the last meeting. Payments approved at the November meeting are itemised on the bank reconciliation.
 - ii. To authorise any payments required – to be advised.
- c. To receive the Financial Report including bank reconciliation to 31 January 2024.
- d. Clerk's salary: To formally approve the new nationally agreed salary rates (and back-payments to 01 April 2023) for the 2023-24 financial year.
- e. VAT Return: To note the submission of a Section 126 claim for the refund of VAT payments made in the 2-year period 01/03/2021 to 31/03/2023 totalling £690.58
- f. To approve the 2024-25 budget and Precept to be submitted

11. Community Initiatives

- a. Community Resilience Plan: Any updates including feedback from the weather event over the weekend of 04/12/2023.
- b. Nomination of The Wheatsheaf Inn as a Community Asset: To note admission to the list of community assets for a five-year period from 07/12/2023.
- c. Brigsteer Post Box: To note the reinstatement of a post-box opposite the Wheatsheaf.
- d. Fraud Prevention Talk: To receive any update on the offer to host a meeting in Brigsteer.

12. Correspondence Received

Schedule to be circulated.

13. Future Meetings: To confirm that the next meeting will be held on Wednesday 03 April 2024. To note any required Agenda items.

Martin Curry MRICS

Clerk to Helsington Parish Council

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01 February 2024